

MARKET LAVINGTON PARISH COUNCIL

Parish Clerk & RFO: Tanya West Tel: 07770 679697 or Email: clerk@marketlavingtonparishcouncil.gov.uk
VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Minutes of a Full Council Meeting held on Tuesday 21st April 2026 at 7.15pm in the Old School, Market Lavington

Present:

Councillors: Fred Davis (Vice-Chair); Di Fraser; Peter Joly; Ian Macqueen; Duncan Poole; Lesley Quigley; Alex Rose; Chloe Stevens (Chair); Laura Turner-Scott.

Officers: Tanya West – Parish Clerk & RFO

Public: One member of the public was in attendance but only for the last minute of the meeting.

Cllr Stevens opened the meeting, provided health and safety information, reminded that the Council has signed up to the NALC Civility & Respect Pledge and what that entails and furthermore advised that the meeting would be recorded by the Parish Clerk, to aid with the writing of the minutes. The recording would be deleted after the approval of the written minutes.

25/26-291 Attendance and Apologies for Absence
Apologies for absence had been received from Cllr Suzanne Morrison due to family commitments. This was duly noted.

25/26-292 Declarations of Interest and Dispensations to Participate
a) Cllr Fraser and Cllr Joly declared interests in item 25/26-299.c as they both had payments for approval for Council expenses, consequently, they took no part in the voting of this item. Although not a Disclosable Pecuniary Interest, in the interests of transparency, Cllr Quigley reported that she owns the neighbouring property to that being considered under planning application reference PL/2026/02406, and as such she abstained from the vote on this item.
b) No dispensation requests had been received.

25/26-293 Adjournment for Public Participation (maximum of 5 minutes)
As there were not any members of the public present, the meeting was not adjourned.

25/26-294 Minutes of Council Meetings
The minutes of the Full Council meeting held on 17th February 2026 had been circulated in advance of the meeting. Following discussions between Cllr Fraser and the Clerk, the following minutes had been changed:

- **25/26-240.e – Village ‘Blossom Day’ Event 25th April 2026** – *At the last Full Council meeting the Parish Council agreed a loan of £150 for this event subject to verification of financial arrangements (minute 25/26-215.e.2 refers). After further consideration, it was felt that this process would generate unnecessary administration. Members discussed funding mechanisms and accounting requirements. It was confirmed that funding would be awarded as match funding (capped) rather than as a loan. It was **resolved** to provide match funding of up to £150 towards the Blossom Day event. ~~subject to receipt of appropriate documentation.~~ The Clerk to liaise with the Group Chair regarding documentation required and subsequent match funding payment.*
- **25/26-247.a.i – Remembrance Day Community Knitting Project** – *An update was provided regarding the proposed community poppy display for Remembrance 2026. It was reported that:*
 - *A community appeal will invite residents to knit, crochet or create poppies (any colour) for inclusion in a display.*
 - *Local schools, care homes and community groups have expressed support.*
 - *Consideration is being given to collaboration with Canadian representatives in recognition of historic links to Canada Woods and Canadian troops based locally during the First World War.*
 - *Recycled materials (including plastic bottle bases) may be used for children’s participation.*

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- *The proposed display location is at St Mary's Church to minimise risk assessment requirements and highway permissions.*

Action: ~~Friendly Fridays knitters to be contacted regarding their involvement in this project.~~ The Clerk to speak with Cllr Morrison regarding some local knitters and their involvement in this project.

With these amendments, it was **resolved** that the minutes be accepted as a true and correct record of that meeting and were signed by the Chair accordingly.

The minutes of the meeting of the Full Council held on the 17th March 2026 had not been circulated and so their approval was deferred until the next meeting.

25/26-295 Monthly Reports

The Council received updates, discussed, and made decisions on the following monthly reports:

- Wiltshire Councillor Report** – Cllr Dominic Muns was not present at the meeting and so no report was made.
- Youth Council** – There was no written report this month and the Group Leader had submitted their apologies for not attending the meeting. They had, however, advised they had attended West Lavington Parish Council's recent meeting to discuss combining with Market Lavington Youth Council. They are very keen to proceed so it has been left for the respective Clerks to work together to sort out the logistics and associated paperwork. It was also noted that the Youth Councillors gave a very professional presentation to the Annual Parish Meeting which was written and slides put together by the YC Chair without assistance.
- Rights of Way Working Group** – There was no written report this month and the Group Leader had submitted their apologies for not attending the meeting. The only update was that the Group had cleared MLAV18 of fallen trees and brambles. A response is still awaited from Wiltshire Council Rights of Way Officers regarding numerous queries that have been submitted to them for response prior to works being undertaken.
- Community Hall Trust** – No report; the next meeting is scheduled for 11th May 2026 and Cllr Poole to attend.
- Friends of Canada Woods & Community Park Community Group** – A written report had been provided by the Group Chair (see appendix 25/26-294.e).
- Any other reports** – There were none.

25/26-296 Market Lavington Neighbourhood Plan 2

- Steering Group Meetings 03/03/2026 and 07/04/2026** – The draft minutes of the Steering Group meeting held in March had been circulated to councillors for information and the minutes from the April meeting were still to be published. No questions were raised.

The Steering Group reported that, in light of ongoing uncertainty surrounding the Wiltshire Local Plan and wider changes to the planning system, it had discussed a potential change in approach. This would involve progressing work as a "**Village Plan**" rather than continuing immediately through the formal Neighbourhood Plan process. It was noted that:

- This approach would allow continued development of a strategic framework for the village without incurring the risks and costs associated with the formal process at the present time.
- The work undertaken could be used to inform planning decisions, discussions with developers, and future policy.
- The option to revert to the formal Neighbourhood Plan process would be retained should circumstances stabilise.

Members discussed:

- The reduced legal weight of a Village Plan compared to an adopted Neighbourhood Plan, including potential implications for Community Infrastructure Levy (CIL) receipts (a reduction from 25% to 15% once the existing Plan expiry date has passed).
- The importance of continuing to develop robust environmental policies, which may carry increasing weight in planning decisions.

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- The need to maintain community engagement and consultation as the plan develops. It was noted that any formal change in approach would require:

- Consideration and endorsement by the Parish Council at a future meeting; and
- An amendment or addendum to the Steering Group's Terms of Reference.

Action:

A formal proposal regarding the approach to MLNP2 be brought to a future Parish Council meeting for consideration, including an appropriate amendment to the Steering Group Terms of Reference document.

b) **Site Assessment Consultation** – The Steering Group reported that:

- Meetings with site owners and developers are ongoing as part of a neutral information-gathering exercise.
- These discussions aim to understand potential site proposals and gather additional evidence to inform the plan.
- All meetings are being recorded for reference.
- Several site owners/developers have not responded despite multiple contact attempts; these instances will be formally documented.
- Where necessary, the Steering Group may undertake its own assessment of sites in the absence of engagement.

It was anticipated that initial engagement with all identified parties would be completed by mid-May 2026.

c) **MLNP2 Budget and Expenditure (including LandApp Subscription)** – Members noted that, following the proposed change in approach, the Steering Group does not currently intend to engage a professional planning consultant. This would allow the allocated budget to be retained for other project requirements.

A proposal was presented to utilise part of the allocated budget to fund a subscription to **LandApp**, a digital mapping and data platform. Members were advised that:

- The software enables the integration of multiple data layers (including environmental, ecological, heritage, and land use data) to support evidence-based planning.
- It can assist in assessing land use scenarios, including environmental value and biodiversity net gain.
- The subscription would be required for a limited period only, aligned to the active phase of plan development.

Members discussed:

- The benefits of enhanced data analysis and presentation to support the emerging masterplan.
- Whether similar functionality could be achieved through existing or free mapping tools.
- The timing of any subscription and whether a decision was required at this stage.

Following discussion, it was **resolved** to approve the reallocation of budget from professional consultancy to fund a LandApp subscription for use by the Steering Group, as required for the development of the Neighbourhood Plan/Village Plan. Current pricing for the professional level package was £32+VAT per month, however, Cllr Rose advised he should be able to secure a 20% discount on this price. It was noted that the Clerk would need to be involved in arranging the subscription and procurement process. Cllr Rose and the Clerk to liaise accordingly.

25/26-297

Annual Parish Meeting

Members reviewed the draft minutes of the Annual Parish Meeting held on Monday 13th April 2026. One amendment was noted (the name of one of the community groups had been incorrectly recorded) which will be incorporated prior to finalisation. No further comments were raised and so they were considered acceptable for their ratification/approval at the Annual Parish Meeting in 2027.

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Members noted that the meeting had been well attended and provided positive engagement from the community. Appreciation was expressed to all Councillors and community groups who contributed displays and attended the event.

25/26-298 Governance & Management Advisory Group

Councillors received updates and considered matters relating to governance and management as follows:

- a) **Training** – Members were informed of upcoming training opportunities, including “Councillor Fundamentals” sessions [aimed at new councillors] scheduled for May 2026. It was noted that:
 - Cllr Fraser had recently undertaken Tree Warden Scheme training on bats and trees.
 - The Clerk is due to undertake a WALC organised training session this coming Friday on Town and Parish Council Officers’ Pay and Conditions.
 - Members were reminded to notify the Clerk of any training they wish to attend so that bookings can be arranged.
- b) **Community Governance Review** – The Clerk reported on the outcome of the Wiltshire Council Electoral Review Committee meeting held on 26th March 2026. It was noted that:
 - Representations submitted by smaller parishes, including Market Lavington, requesting no change to councillor numbers or parish boundaries, were supported.
 - No further action is required by the Parish Council at this stage.
- c) **Tree Policy** – The letter to residents regarding cutting back trees on Parish Council land and the associated amendments to the Parish Council Tree Policy were still to be actioned by the Clerk.
- d) **Clerk’s Workload** – The Clerk presented a new system for monitoring and managing workload, incorporating:
 - A centralised task list capturing actions arising from meetings and ongoing administrative duties.
 - Allocation of tasks, including shared responsibilities with Councillors where appropriate.
 - Visibility for Members to review, monitor, and assist in prioritising workload.

Members noted that:

- The system will be updated following each meeting.
- Councillors will be provided access to review tasks and request reprioritisation where necessary.

25/26-299 Finance

The Council considered financial matters and made associated decisions as follows:

- a) **Finance Committee Meeting Minutes (9th April 2026)** – Members received the draft minutes of the Finance Committee meeting. It was reported that two key recommendations were made regarding the carry forward of underspend from the 2025/26 financial year:
 - **Community Grants Budget:** £1,500 underspend to be carried forward due to timing of grant payments.
 - **Old School Budget:** £5,367 underspend to be carried forward to fund planned maintenance works, including roofing repairs.It was **resolved** that the carry forward of underspend as recommended by the Finance Committee be approved.
- b) **Financial Reports** – It was further noted that a revised management accounts reporting format had been developed to improve financial monitoring and transparency. This report will provide a bank reconciliation and budget position for the financial year to date and will be issued for each monthly Full Council meeting going forward.
- c) A report on the **receipts and payments details for March 2026** (including any card payments, direct debits, and payments made since the last meeting), had been circulated as pre-reading. No questions were raised, and all the payments were ratified.
- d) In accordance with Financial Regulations 6.11 a report on the **payments for April 2026** had been circulated in advance of the meeting (see appendix 25/26-299.c). One insurance payment had been made in advance due to contractual obligations within a three-year term agreement, with

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prior approval from the Finance Committee Chair. This report was reviewed, and it was **resolved** to approve the schedule of bank payments, totalling £7,111.72 due to be made on 23rd April 2026.

- e) **Ear Marked Reserves (EMR)** – The EMR was not available, so the review was deferred to the next meeting.
- f) **Community Grant Applications** – Members considered an application from **St Mary's PCC** for financial assistance towards churchyard maintenance costs. It was noted that:
- The application relates to the 2025-26 financial year but was submitted late.
 - The Parish Council has previously provided contributions towards churchyard maintenance.
 - Members discussed the potential for environmentally sensitive and more cost effective management practices for the churchyard maintenance but agreed this should not form a condition of the grant.

It was **resolved** that a grant of £500 be approved for St Mary's PCC, towards churchyard maintenance costs, to be funded from the carried forward grants budget.

25/26-300 Parish Council Land

The Council received updates, discussed, and made decisions on matters relating to Parish Council land as follows:

- a) **MLAV2 Landslip and associated rectification works** – Members considered a revised quotation from Ecolibrium for landslip rectification works along MLAV2. It was noted that:
- The original quotation was approved by the Parish Council in November 2024 (Full Council minute 24/25-150.f refers)
 - revised cost is £14,200+VAT, an increase from the original £13,350+VAT due to inflation in materials and fuel costs.
 - The increase was considered reasonable given the date of the original quotation (April 2024).
 - Wiltshire Council has issued a £250 licence fee for temporary storage on their land off Grove Road; this is currently being challenged as they had not previously charged the Parish Council for the same when undertaking other works in the area.

It was **resolved** to accept the revised quotation from Ecolibrium Environmental Contracting Ltd. at a cost of £14,200+VAT for bank slippage rectification works within Canada Woods. It was noted that works are due to commence on Monday 27th April 2026.

- b) **Mowing and maintenance contracts for areas of amenity land** – This item was deferred pending receipt of the previously awaited quotation for additional land area.
- c) **CCTV at Play Areas** – Members considered the potential installation of CCTV in response to recent vandalism and anti-social behaviour at the Broadwell play area. The Chair had undertaken some investigation and reported that CCTV may be permissible where there is a demonstrable need, subject to appropriate signage and compliance requirements. The following points were raised:
- Concerns regarding privacy, monitoring responsibilities, and effectiveness.
 - The cost to install CCTV can significantly outweigh the cost to repair any damage.
 - Evidence suggests CCTV may act as a deterrent, although police response is often limited without clear evidence.
 - Increased police engagement was suggested as an alternative or complementary approach.

It was agreed that the Chair obtain further information regarding CCTV options, costs, and legal requirements, and that the Police be contacted regarding increased patrols. The matter to be revisited at a future meeting.

25/26-301 Current and Future Projects

- a) The Council received updates, discussed, and made decisions on current and potential future projects as follows:

- i. **Highway Improvements / Traffic Management Proposals** – Cllr Poole reported that he had received plans of the proposals for either ends of the village along the B3098. He had sent them to the Traffic Engineering Manager at Wiltshire Council who had responded with initial comments. They had raised some concerns regarding visibility, traffic flow, and

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potential congestion. A site visit is being arranged with the Wiltshire Council officer to explore viable options based on these initial proposals.

ii. **New Defibrillator – Kings Road (Joint Funding Proposal)** – Members noted that:

- Alternative hire options have been explored but are not considered cost-effective.
- Work is ongoing to progress the original purchase-based proposal in partnership with residents and Easterton Parish Council. The Clerk to action.

iii. **Village Map** – An update had been provided by the Project Leader to the Chair which was relayed to Councillors. It was noted that:

- Artwork is being prepared at no cost.
- Estimated production cost in a suitably durable material is approximately £800+VAT, excluding installation costs. The Parish Council has been asked to cover this cost.
- Further clarification is required regarding location, permissions, and full project scope.

Action: That the Project Leader be contacted to obtain further information and perhaps be invited to present an update to the Council, before any decisions are made.

b) **External Funding Opportunities** – Members noted that an application will be submitted to SSEN for funding to replace community car park lighting with LED units.

c) **Project Processes, Procedures, and Monitoring** – Members considered proposals for improved project management and financial oversight. Cllr Poole and the Clerk had produced a spreadsheet for monitoring and reporting which was presented at the meeting.

It was noted that:

- A structured approach to project management is required, including dedicated project files, defined scopes, and clear financial tracking.
- Proposed tools include linked project sheets detailing timelines, budgets, expenditure profiles, and responsibilities.
- The system will integrate with financial reporting and earmarked reserves.
- Lead Councillors will be identified for key projects, with support from the Clerk.

Members agreed that the approach would improve transparency, accountability, and long-term financial planning.

It was **resolved** that the proposed project management and monitoring framework be adopted.

25/26-302 Highways and any other maintenance matters

The Council received updates, discussed, and made decisions on highways and maintenance matters as follows:

a) **Parish Steward – Scheduled Visits During 2026** – Wiltshire Council had not published any updates at this time, nor had the Clerk had received any requests for the Steward to action.

b) **Community Clean Up Day – Siding Out of Pavements and Kerbs – Spin Hill (21st March 2026)** – Cllr Stevens reported on the Community Clean Up Day held at Spin Hill.

It was noted that:

- The event was well attended and resulted in significant improvements to the accessible width of the pavements and improved drainage along the kerb/roadside.
- Positive feedback and correspondence had been received from local residents expressing appreciation for the work undertaken.
- The local landowner had provided permission for the soil/silt/debris removed from the pavement to be deposited at the edge of their field.

Members discussed the importance of establishing a cyclical maintenance programme to prevent recurrence of similar issues at Spin Hill and other areas of the parish.

c) **Handyman and Groundwork Contractors – Update and New Tasks** – Routine tasks continue to be undertaken, and the recently installed dog and general waste bins at Canada Woods have been added to the round for regular emptying and are being well used.

d) **Northbrook – Large Willow Tree Additional Pruning Works** – A further quotation had been received for the additional pruning works to the large willow tree on the amenity land at Northbrook. There was a significant variation in cost between the new and the previous quotation. The implication of pruning works being undertaken whilst the tree was coming into leaf

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was discussed and the risk to the health of the tree was considered too great, and as such it was agreed that the works be deferred until September/October. **Action:** Clerk to advise contractors accordingly.

- e) **Northbrook – Clearance Works and Flood Management** – The proposed clearance works remain outstanding to the culvert under the ‘bridge’ linking to a property on Bouverie Drive. It was noted that:
- Equipment is available to undertake the works, with support from volunteers.
 - Access to water and power has been agreed with a local resident.
- Action:** Cllrs Davis and Rose to liaise and, subject to availability, hope to complete the works prior to the next meeting if possible.
- f) **Parsonage Lane – Fly Tipping** – Members received an update on ongoing issues relating to fly tipping. It was noted that:
- The issue has persisted over a number of years, with substantial evidence including correspondence and photographic records.
 - Further data may be available from Wiltshire Council reporting systems to support the case (under a Freedom of Information request).
 - A formal approach to the landowner (Aster) is required, supported by documented evidence, and requesting action within a defined timeframe.
- Action:** The Chair had prepared a draft letter to be sent to Aster, which is currently with the Clerk for checking prior to issuing to Aster.
- g) **Notice of Temporary Closure of: A342 (Part), Devizes and Stert (05.06.2026)** – Noted.
- h) **Speed Indicator Devices (SID) Repositioning** – It was noted that:
- Arrangements are being co-ordinated with volunteers.
 - Efforts are being made to reduce reliance on a single individual and build wider capacity for device management.
 - Data collected from the devices will also be used to inform wider traffic management discussions.
- Action:** Cllr Davis to co-ordinate with volunteers and hopefully action prior to the next meeting.
- i) **Any Other Updates** – None.

25/26-303 Correspondence Received

The Council considered the list of correspondence circulated by the Clerk via Teams in advance of the meeting. The following matters were noted and discussed:

- a) **Minutes of the Town & Parish Clerks and Wiltshire Council Meeting held on 26th March 2026** – Noted. No action required.
- b) **Wiltshire Council Briefing Note 26-03 – Service Devolution and Asset Transfer** – Councillors discussed the implications of potential service devolution and asset transfer, including the use of “Friends of” groups as a model for community-led management of assets. It was noted that such groups may be eligible to apply for funding independently or in partnership with the Parish Council. A Councillor who had attended related training confirmed that similar examples of asset transfer in other authorities demonstrated the importance of community groups in supporting service delivery. Concern was raised regarding potential implications for parish maintenance responsibilities, including rights of way, grass cutting regimes, and biodiversity management. **Action:** the Clerk to include the matter on a future agenda for further structured consideration.
- c) **Wiltshire Council Briefing Note 26-04 – Government’s Crisis and Resilience Fund** – Noted.
- d) **WALC newsletter March 2026** – Noted. No action required.
- e) **WALC Executive Meeting – 20th April 2026** – No MLPC councillors had attended this meeting.
- f) **Wiltshire Police Crime and Incident Report (Jan–Mar 2026)** – Noted. No action required.
- g) **Youth Shelter at Community Hall Car Park** – Contact from residents had been received raising concerns about anti-social behaviour linked to the Youth Shelter. A suggested sign had been drafted and sent to the Community Hall Trust to be printed and temporarily put up in the shelter. No additional action was agreed at this time.

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- h) **Dorset & Wiltshire Fire and Rescue Service – Station Closures** – Councillors noted information circulated regarding proposed closure of eight on-call fire stations: Bradford on Avon, Charmouth, Cranborne, Hamworthy, Maiden Newton, Mere, Ramsbury and Wilton. A public consultation runs until 15 May, with a final decision due to be made on 30 June. Following discussion, a Member raised concerns regarding the implications of the proposed closures, particularly in relation to rural service coverage and emergency response times. It was highlighted that:
- The proposed closures are expected to result in increased response times, which are already reported to be above the national average in some areas.
 - Rural communities may be disproportionately affected due to greater distances from remaining stations.
 - The loss of stations may reduce operational resilience, including mutual support between neighbouring stations.
 - Once closed, stations are unlikely to reopen, resulting in a permanent reduction in local provision.
 - Recent local fire incidents were cited as demonstrating the importance of maintaining sufficient nearby cover, including attendance from Wilton appliances.
- It was acknowledged that the proposals arise from a challenging financial context (including a 19.5% reduction in central government funding); however, concern was expressed that public safety implications should remain a primary consideration. It was **resolved** that:
- (i) That the Parish Council submits a response to Dorset & Wiltshire Fire and Rescue Service **opposing the proposed closure** of the eight fire stations, for the reasons discussed.
- (ii) That a draft response be prepared by Cllr Quigley and is circulated to the Clerk for review prior to submission.
- i) **Wiltshire Community Lottery Good Causes launch event on 28th & 29th April 2026** – Noted. The Clerk had circulated the information to various community groups in the parish and several of them had confirmed they would be attending.
- j) **Community First – Health Initiatives for Community Events** – Noted.
- k) **PCC ‘Keeping Councillors Informed’ newsletter Issue #17** – Noted. No action required.
- l) **WVHA Network Bulletin & Slides from recent event** – Noted. No action required.
- m) **Wiltshire Council – Gigabit Broadband Voucher Scheme (GBVS)** – The Scheme was noted. Members agreed that the information should be brought back for further consideration once members had time to review the details on local eligibility and potential uptake.
- n) **Wiltshire Council Waste Collections Consultation** – Councillors expressed concern regarding proposals to move residual waste collections to a three-week cycle. Concerns included potential impacts on public health, odour, vermin, and increased fly tipping. It was noted that no clear mitigation measures had been provided for households with additional waste requirements. It was agreed that a draft response be prepared highlighting these concerns, including a request for clarification on additional support for households with medical needs, nappies, or incontinence waste. **Action:** The draft response to be prepared by Cllr Quigley and circulated to the Clerk for review prior to submission.
- o) **EA Flood Warden Newsletter Spring 2026 issue** – Noted. No action required.

Updates on the following previously raised matters were as follows:

- p) **Wiltshire Council Electric Vehicle Infrastructure meeting on 5th March 2026** – The presentation slides from this meeting had been circulated to councillors for additional information. No further action was required at this stage.
- q) **WALC Environment Network Meeting on 26th March 2026** – A verbal update was provided. Members noted ongoing discussions relating to environmental management practices and biodiversity opportunities within parish land holdings. Further updates to be brought back to future meetings.

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25/26-304 Planning applications, decisions, and any other planning issues

- a) The following planning applications were considered at the meeting:
- i. Reference: **PL/2026/02406** (Notification of proposed works to trees in a conservation area)
Address: **15 Parsonage Lane**, Market Lavington, Devizes, SN10 4AA
Proposal: Conifer – fell; Pine – fell; 2x hedge – reduce by 5ft in height.
Applicant: Mrs Grime.
Members considered the application for proposed tree works within a conservation area.
Concerns were raised regarding:
 - The lack of clarity in the application, including inconsistencies in the identification of tree species (conifer and pine) and insufficient detail on the specific types of trees involved.
 - The absence of justification for the felling of certain trees, particularly where they are not identified as diseased or dangerous.
 - Potential ecological impacts, including the risk of disturbing nesting birds if works are undertaken during the nesting season.
 - The potential impact of felling on ground stability and surrounding land due to the water uptake characteristics of coniferous trees.
 - Insufficient information regarding the existing height and condition of the hedges proposed for reduction.It was noted that while one tree may pose a risk to nearby power lines, alternative management (such as reduction) may be more appropriate than felling.
It was **resolved** that the Parish Council **objects** to the application at this time on the grounds of insufficient detail and ecological concerns, particularly in relation to the nesting season. The applicant is encouraged to provide further clarification and resubmit the application, with consideration given to appropriate timing (outside of the bird nesting season).
- b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting but via email:
- i. None.
- c) The following planning applications were raised for comment at the meeting, they were not included on the agenda as they were received after the agenda was published:
- i. None.
- d) The following planning application decisions made by Wiltshire Council were noted:
- i. Reference: **PL/2025/04253** (Full planning permission – revised plans)
Address: **44 High Street**, Market Lavington, Devizes, SN10 4AG
Proposal: Alteration and subdivision of the existing buildings on site to create 4 dwellings and their associated parking arrangements.
Applicant: WS Swift Ltd.
Decision: **Approve with Conditions**.
 - ii. Reference: **PL/2025/04432** (Listed building consent alt/ext – revised plans)
Address: **44 High Street**, Market Lavington, Devizes, SN10 4AG
Proposal: Alteration and subdivision of the existing buildings on site to create 4 dwellings and their associated parking arrangements.
Applicant: Alex Glover.
Decision: **Approve with Conditions**
 - iii. Reference: **PL/2026/00961** (Householder planning permission)
Address: **4 Saxon Close**, Market Lavington, Devizes, SN10 4EF
Proposal: Removal of existing conservatory and construction of new single storey extension with internal alterations.
Applicant: Mr & Mrs Hunter.

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Decision: **Approve with Conditions.**

- e) Councillors received updates and considered other planning matters, including enforcement, as follows:
- i. **Planning Inspectorate Appeal Decision** – The appeal APP/Y3940/W/25/3376878 is **allowed** and planning permission **granted subject to conditions** for the installation of a solar farm at **land south of Potterne Park Farm**, SN10 5QT (Ref. **PL/2023/10332** (Full)).
 - ii. **Wiltshire Council Eastern Area Planning Committee** – Planning application Ref. **PL/2025/09563**, for proposed development on land at Spin Hill, was not included on the April agenda of this meeting.
 - iii. **Enforcement Appeal APP/3940/C/24/3358240 – 29 Spin Hill** – Without planning permission, the material change of use of the land from agriculture to ancillary residential use. This case is still under investigation; no further updates since the last meeting.
 - iv. **Enforcement – Unauthorised Access onto A360 (near Black Dog Crossroads)** – This case is still under investigation; no further updates since the last meeting.
 - v. **Enforcement – Tree felling at The Ham** – This case is still under investigation; no further updates since the last meeting.
 - vi. **Wiltshire Local Plan Review 2020-2038 examination** – Wiltshire Council had formally responded to the Planning Inspectors letter advising that the two options presented (to either withdraw the Local Plan from examination or request that the Inspectors draft a final report, which would recommend non-adoption) will be considered by Cabinet on 6th May and then a decision made at Full Council on 19th May.
 - vii. **Wiltshire Council 2026 Planning Town and Parish Council Forum on 10th March 2026** – Cllr Poole and the Clerk had attended this meeting and raised the questions collated by the Steering Group members. A copy of the presentation slides and written Q&As from the event had been circulated to members for information.
 - viii. **Wiltshire Council update on CIL and S106 Guidance** – The 2026 Guide had been published and circulated to councillors for information. It was noted that the Clerk would soon be publishing the annual CIL report for the Parish Council. It was further noted that once the Neighbourhood Plan expires in May 2026, any CIL receipts to the Parish Council will be at the 15% rate, as opposed to the 25% rate currently being received.

25/26-305 **Items for Next Agenda**

Councillors were provided with an opportunity to identify any matters to be included on the agenda for the next Parish Council meeting. None were raised.

25/26-306 **Adjournment for Public Participation (maximum of 5 minutes)**

9.07pm – One member of the public arrived at the meeting, however, they did not wish to raise any matters and so the meeting was not adjourned.

25/26-307 **Date and Time of Next Meeting**

The next meeting of the Full Council is the Annual Meeting and is scheduled to be held on Tuesday 19th May 2026 at 7.15pm at the Old School.

Action: As some councillors advised they would not be in attendance at this meeting the Clerk advised she would send out details to all councillors regarding Standing Committees and appointments, etc. as such items are set at this meeting.

There being no further business the meeting was closed at 9.08pm.

Signed..... Date.....

MARKET LAVINGTON PARISH COUNCIL

Parish Clerk & RFO: Tanya West Tel: 07770 679697 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Appendix 25/26-295.e

Report title	Monthly Reports Friends of Canada Woods & Community Park Community Group (written report from Group Chair). To receive updates and make any associated decisions on: i. Regeneration of original MLAV2 footpath through Community Park, including habitat hedging and planting of new hedgerow(previously agreed by Full Council). ii. Village 'Blossom Day' event to be held at Canada Woods/Community Park on Saturday 25 th April 2026. iii. Distribution of recently felled timber for firewood.
Report author	Di Fraser – Group Chair
Purpose of report	For Update and decision (if required)
Statutory authority	

CWCP – Community Group Chair's report for Parish Council 21/04/26

- i. **Footpath Regeneration MLAV2 through Community Park** – All the hedging has now been planted and is growing well. We are still looking at ideas and quotations for making MLAV2 accessible from Grove Road to Ladywood and from Beechwood to Grove Road. From the Bubbling Kettle to the Beech at the top is difficult, but there is a plan!
- ii. **Village Blossom Day Event 25th April 2026** – We have had some good responses from a variety of skilled craftspeople such as stonemasons, blacksmith, hurdle makers, weavers, spinners, charcoal maker etc. We hope the community will make time to come and appreciate the skills we have locally. The bear hunt is all set and the weather looks good for Saturday. The Community Group will be having traditional games, competitions and a raffle. Many local businesses and trades have shown support with donations. We have a photographic competition winner and prizes for the colouring competition entries. Many skilled and talented people unable to attend Blossom Day on the 25th have asked to be considered 'next time' and have commented favourably about the philosophy of the Group and the idea of Blossom Day in celebrating rural traditions. Maypole dancing next year perhaps!?
- iii. **Distribution of recently felled timber.** I think this is something which will be put on hold for the summer. Dry timber is easier to cut/split/move.

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Appendix 25/26-299.c – Payments for Approval and Ratification

April Payments for Approval				
Details	Cost Centre	Date of Payment	Amount Inc. VAT where applicable	Ref
OS Cleaner – monthly wages	4000/120	23/04/26	£125.00	BP01
Handyman contractor monthly hours*	various	23/04/26	£423.75	BP02
Clerk & RFO – monthly wages	4000/110	30/04/26	£1,237.92	BP03
TH White – CCTV annual maintenance checks OS	4480/120	23/04/26	£120.26	BP04
Rural Services Partnership Ltd. – Annual membership subscription 2026/27.	4140/110	23/04/26	£66.16	BP05
WALC – Annual membership subscription 2026/27 to WALC & NALC	4140/110	23/04/26	£901.43	BP06
Community First – Annual membership subscription 2026/27 to WVHA	4140/110	23/04/26	£50.00	BP07
Wicksteed – Annual independent playground inspections for EF and Broadwell	4600/130 & 4600/140	23/04/26	£360.00	BP08
Rialtas Business Solutions Ltd – Annual Alpha accounting software support and maintenance licence and link to Making Tax Digital subscription 2026/7.	4190/110	23/04/26	£396.00	BP09
Cllr Di Fraser – Reimbursement for expenses – key cutting of 2x storage units at OS.	4430/120	23/04/26	£19.90	BP10
Cllr Peter Joly – Reimbursement for expenses – refreshments for Annual Parish Meeting 2026.	4090/110	23/04/26	£131.18	BP11
Mark Goddard & Sons Landscaping – Mowing and Grounds Maintenance Works Contract for 2026 – Payment 1 of 8.	Various	23/04/26	£865.95	BP12
Community First Trading Limited – MLPC Insurance renewal 2026/27 Year 3 of a Three year agreement.	4150/110	14/04/26	£2,414.17	BACS
TOTAL			£7,111.72	

*Handyman hours worked £412.50 + Petrol allowance £11.25 = TOTAL £423.75